

# REMMANVILLE HOMEOWNERS ASSOCIATION, INC.

Nery St., Remmanville Executive Village, Don Bosco, Better Living Subd., Parañaque City

Date: \_\_\_\_\_

Attention: **The RHA President**

**ADMIN OFFICE COPY**

Re: **MOVE-IN GATE PASS APPLICATION & CLEARANCE**

1. Purpose of Move-in  NEW HOMEOWNER  LESSEE
2. Name, Present Address and Contact Number(s) of Applicant:  
Name : \_\_\_\_\_ Contact No(s) \_\_\_\_\_  
Present Address: \_\_\_\_\_
3. Address of Property to be Occupied \_\_\_\_\_
4. Registered Owner of the Property to be Occupied, his Present Address and Contact No(s):  
Name \_\_\_\_\_ Contact No(s) \_\_\_\_\_  
Present Address \_\_\_\_\_
5. Scheduled Date(s) of Move-In \_\_\_\_\_
6. Brief Description of items to be brought in, providing identification details of major items. Use additional page, if necessary.  
\_\_\_\_\_  
\_\_\_\_\_
7. Means of Transport  Private Vehicles w/o RHA Stickers &/or  Delivery Trucks
  1. Provide Plate Number(s) of Car(s) and/or Truck(s), if already available \_\_\_\_\_. (No ten-wheeler or more truck(s) allowed inside Remmanville Executive Village. **Toll Fees applies to all delivery vehicles.**
8. Background information on the applicant:  
Citizenship \_\_\_\_\_ Occupation \_\_\_\_\_  
Date of Birth \_\_\_\_\_ Civil Status \_\_\_\_\_  
Name of Spouse \_\_\_\_\_ Occupation of Spouse \_\_\_\_\_  
Address of Last Residence \_\_\_\_\_ Length of Stay \_\_\_\_\_  

Applicant	Spouse
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Present Employer, if any \_\_\_\_\_  
Address of Employer \_\_\_\_\_  
Length of Service/ & \_\_\_\_\_  
Present Position \_\_\_\_\_  
Names & Ages of Dependents: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_
9. Documentations required to be submitted with this Application:
  - a) For Applicant as a New Homeowner - a copy of the Transfer Certificate of Title issued in his favor, or if not yet available, a copy of the duly executed Deed of Sale of the covered property in his favor.
  - b) For Applicant as a Lessee, a copy of the duly executed Contract of Lease
  - c) For Application filed by a Foreigner, a copy of his Passport and Visa, to determine his nationality, nature and allowed period of stay in the Philippines, in addition the copy of the duly executed Contract of Lease.
10. Clearance from the Association (to be completed and initialed by authorized RHA personnel):
  - a) Are there any overdue and unpaid dues and fees on the property to be occupied by the New Homeowner or by Lessee?  NO or  YES and if YES, indicate salient details.
  - b) Is there any pending case dealing with the property subject of this move in application between RHA and the registered owner?  NO or  YES and if YES, provide details.
11. This Application must be filed and received by The Remmanville Homeowners' Association, Inc. at least seven (7) working days prior to the scheduled initial date of move-in.

## UNDERTAKING

As applicant of this MOVE-IN gate pass, I hereby bind myself to comply with the rules and regulations of the Remmanville Homeowners' Association, Inc. and those of the national and local government units, including my commitment to keep and maintain the residential-only nature of the property, the subject matter hereof. I consent to the inspection of the covered premises by the Association and/or the Barangay or other local and national government authorities upon sufficient notice and during reasonable office hours. I recognize that any violation of this undertaking constitutes a ground for sanctions as may be imposed by the Association or by proper government authorities.

I/we further hold the Remmanville Homeowners' Association Inc., its officers and staff free and without any liability arising wholly or partially, directly or indirectly from move-in.

**With my approval & conformity:**

**Respectfully Submitted:**

\_\_\_\_\_  
Name & Signature of Homeowner

\_\_\_\_\_  
Name & Signature of Applicant

The above Application is hereby \_\_\_\_\_.

**REMMANVILLE HOMEOWNERS' ASSOCIATION INC.**

By:

\_\_\_\_\_  
Authorized Signature

# REMMANVILLE HOMEOWNERS ASSOCIATION, INC.

Nery St., Remmanville Executive Village, Don Bosco, Better Living Subd., Parañaque City

Date: \_\_\_\_\_

Attention: **The RHA President**

## HOMEOWNERS COPY

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Name of Spouse \_\_\_\_\_ Occupation of Spouse \_\_\_\_\_  
Address of Last Residence \_\_\_\_\_ Length of Stay \_\_\_\_\_  

<u>Applicant</u>	<u>Spouse</u>
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Present Employer, if any \_\_\_\_\_  
Address of Employer \_\_\_\_\_  
Length of Service/ & \_\_\_\_\_  
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Name & Signature of Homeowner

\_\_\_\_\_  
Name & Signature of Applicant

The above Application is hereby \_\_\_\_\_.

**REMMANVILLE HOMEOWNERS' ASSOCIATION INC.**

By:

\_\_\_\_\_  
Authorized Signature

# REMMANVILLE HOMEOWNERS ASSOCIATION, INC.

Nery St., Remmanville Executive Village, Don Bosco, Better Living Subd., Parañaque City

Date: \_\_\_\_\_

Attention: **The RHA President**

**SECURITY'S COPY**

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<u>Applicant</u>	<u>Spouse</u>
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Address of Employer \_\_\_\_\_  
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Present Position \_\_\_\_\_  
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By:

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Authorized Signature